

Financial Controller

Chaulk & All About Kitchens

Location: Minden, Ontario | On-Site with Hybrid Possibility

Position: 3-Month Contract

Start Date: Immediate Opening

About the Opportunity

Chaulk & All About Kitchens is seeking an experienced, hands-on Financial Controller for an immediate three-month contract opportunity based in Minden, Ontario.

This role is ideal for a finance professional who is highly organized, detail-oriented, and comfortable working in a fast-paced, project-driven environment. The Financial Controller will work closely with ownership and our team to oversee financial operations, ensure accurate and timely reporting, and help strengthen financial processes and controls across the business.

The successful candidate will bring strong accounting and financial management experience, excellent knowledge of QuickBooks, and the ability to communicate financial information clearly and effectively.

Key Responsibilities

- Oversee day-to-day accounting and financial operations
- Maintain accurate financial records and ensure transactions are properly recorded and categorized
- Manage and review accounts payable and accounts receivable
- Perform bank, credit card, and general ledger reconciliations
- Monitor cash flow and provide regular financial updates to ownership
- Prepare monthly financial statements and management reports
- Review revenue, expenses, job costs, margins, and other key financial metrics
- Assist with budgeting, forecasting, and financial planning
- Review existing accounting procedures and identify opportunities to improve efficiency, accuracy, and internal controls
- Support payroll-related accounting and reconciliations as required
- Assist with HST, WSIB, and other financial or government reporting requirements as applicable
- Coordinate with external accountants, bookkeepers, and other professional advisors as required

- Help establish clear financial processes and reporting practices that can be maintained beyond the contract period
- Provide financial insight and recommendations to ownership to support informed business decisions

Qualifications & Experience

- Proven experience in a Controller, Senior Accountant, Finance Manager, or similar financial leadership role
- Strong working knowledge of QuickBooks is required
- Solid understanding of accounting principles, financial reporting, reconciliations, and financial controls
- Experience preparing and interpreting financial statements
- Strong Microsoft Excel skills
- Excellent organizational and time-management abilities
- Exceptional attention to detail and commitment to accuracy
- Strong analytical and problem-solving skills
- Excellent written and verbal communication skills
- Ability to communicate financial information clearly to both financial and non-financial team members
- Comfortable working independently and taking ownership of financial processes
- Ability to manage multiple priorities and meet deadlines
- High level of professionalism, discretion, and confidentiality

Assets

- Experience working within the skilled trades, construction, renovation, cabinetry, manufacturing, or other project-based industries
- Familiarity with job costing and project profitability reporting
- Familiarity with inventory, purchasing, work-in-progress, and project-based accounting
- CPA designation or accounting-related education is considered an asset

Contract Details

This is an immediate three-month contract position based in Minden, Ontario. The role will be primarily on-site, with the possibility of a hybrid work arrangement for the right candidate.

The Financial Controller will work closely with ownership and key team members throughout the contract. We are looking for someone who can quickly understand our business, take

ownership of the financial function, and bring structure, accuracy, and practical financial insight to the organization.

To Apply

Interested candidates are invited to submit their resume along with a brief introduction outlining their relevant financial experience, QuickBooks expertise, and availability to:

trevor@shopchaulk.com

This position is available immediately. Applications will be reviewed as they are received. We appreciate the interest of all applicants. Only those selected for an interview will be contacted.

Chaulk & All About Kitchens welcomes applications from experienced financial professionals interested in bringing their expertise to growing, hands-on organizations in Ontario's cottage country.